Data Policies and Implementation

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Determining a Policy Need

Considerations when you are thinking about creating a new policy:

- What rules are being **broken**?

- Are these **legal**, **research-based**, or **preference**?

- What **data** are supporting this?

- **Why** are they being broken?

- Are there any **existing** policies?

- What are the **risks** of not creating a policy?

Policy Ingredients

What to include in your policy document:

- Governing **legal** or **organizational authorities**

- Specificity of **scope** and **application**

  - Who, what, when, why, where

- Who will **enforce** the policy?

- What are the **consequences** of violations?

- What are the **expectations** and **mechanisms** for **feedback** and **revisions**

Implementing a Policy

Steps for getting the policy into practice:

- Identify **all relevant stakeholders** (mapping)

- **New** and **revised** policy approaches

- Solicit feedback and buy-in (**this will take time!!**)

- Include strategies and processes for:
  - **Communications**
  - **Community reception** and **feedback**
  - **Education** and **training**

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Maintaining a Policy

Steps for keeping the policy working:

- Keep engaging those **stakeholders**

    - *Listen, communicate, educate*

- Solicit and **incorporate feedback**

- Build additional **supporting processes**

- Conduct **audits**

- Enforce **consequences**

- **Engage** with Communities of Practice

Questions & Discussion

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